



TENANT SCRUTINY BOARD

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Wednesday, 5th July, 2017 at 1.30 pm

(A pre-meeting will take place for ALL Members of the Board at 1.00 p.m.)

MEMBERSHIP

Sallie Bannatyne

Olga Gailite

John Gittos (Chair)

Michael Healey

Maddy Hunter

Rita Ighade

Peter Middleton

Roderic Morgan

Jackie Worthington

Please note: Certain or all items on this agenda may be recorded

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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified.</p>	
2			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
3			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			MINUTES - 14 JUNE 2017 To confirm as a correct record, the minutes of the meeting held on 14 th June 2017.	1 - 4
5			CHAIR'S UPDATE To receive an update from the Chair on scrutiny activity, not specifically included on this agenda, since the previous Board meeting.	5 - 6
6			NEXT INQUIRY DISCUSSION The Board is requested to discuss with any future areas for the Board to look at which the Executive Member for Communities has suggested.	7 - 8
7			NEXT INQUIRY - DISCUSSION WITH JILL WILDMAN At its meeting in June, the Board agreed to invite the Chief Officer, Housing Management, Jill Wildman, to attend today's meeting to discuss future areas for Scrutiny.	9 - 10
8			DATE AND TIME OF NEXT MEETING Wednesday 9 th August 2017 at 1:30pm (pre meeting for all Board Members at 1:00pm)	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

TENANT SCRUTINY BOARD

WEDNESDAY, 14TH JUNE, 2017

PRESENT: John Gittos in the Chair

Sallie Bannatyne, Olga Gailite, Michael
Healey, Peter Middleton and Jackie
Worthington

64 Exempt Information - Possible Exclusion of the Press and Public

None.

65 Late Items

None received.

66 Apologies for Absence

Apologies received from Maddie Hunter, Rita Ighade, Roderic Morgan

67 Minutes - 26 April 2017

RESOLVED – That the minutes of the meeting held on 26 April 2017 be approved as a correct record.

68 Chair's Update

The Chair passed on his condolences from the Leeds Tenant Scrutiny Board to friends and relatives following recent events that have taken place in Manchester and London. The Chair also wished to express condolences in relation to the recent fire in London.

The Chair noted that Board members have now received the dates of the coming municipal years meetings.

The Chair explained that an interview had taken place to interview a potential member of Tenant Scrutiny Board on 18th May. As agreed at the last meeting, the Chair was accompanied by Peter Middleton to carry this out.

The Chair also reported that he has received another application for someone to join the Board. This interview will take place on 23rd June. As per the terms of reference this will be carried out by the Chair and one other Board member, which will be PM. Details and outcomes of that interview, will be given at the July meeting.

On 23 June, the Chair and OG along with LW attended Environment and Housing Scrutiny Board and presented the East Leeds Responsive Repairs report. The Chair of that Board, Councillor Lamb asked the Chair to convey his thanks for their hard work in producing a comprehensive and thoughtful report. Environment and Housing Scrutiny Board also discussed the Peckfield Landfill site and have produced a draft position statement. A draft scrutiny report was also presented on improving air quality in the city.

The Chair noted that this meeting was their last of the municipal year and the Chair thanked Councillor Lamb for the work he has done in the past few months to strengthen the relationship between Environment and Housing Board and Tenant Scrutiny Board. The new Chair of that board will be Councillor Barry Anderson. The Chair congratulated him on his appointment and looked forward to working with him and the Board in the coming year.

The Chair noted that after this meeting he will be attending VITAL at Navigation House.

RESOLVED An assurance to be sought from Housing Leeds in relation to providing reassurance around safety of high rise blocks in Leeds.

69 STAR Survey Update

The Chair introduced Jackie Fox of the Intelligence and Improvement Team to present the recent STAR survey which Housing Leeds has carried out.

JF explained that Housing Leeds have trend information from 2010 as the surveys are comparable which have been done over the last eight years.

Overall satisfaction has seen a very slight drop of 1% since the previous survey but within this, there has been a large drop in satisfaction in the East area. When looking at overall satisfaction by different groups, it is apparent from the results that the older a tenant is the more likely they are to be satisfied. Also, there is a correlation between satisfied tenants and those who are living comfortably.

Tenant priorities, repairs and maintenance remain a high priority.

When looking at satisfaction within the home, there is a reduction in the satisfaction of tenants in East Leeds, whereas other areas of Leeds have remained the same or improved. A key finding is that heating within the home is improving, but this needs to be set against different property types, as tenants in multi storey flats are less satisfied.

The neighbourhood as a place to live is a core question and shows that East and West Leeds have shown a reduction in this satisfaction. The slide also shows what residents see as problems in their neighbourhood and car parking is seen as a major issue citywide. Garages on estates are an issue and the Chair at this point acknowledged that on their walkabouts this was noted as an issue.

A further breakdown of satisfaction by Ward areas shows that a number of tenants in Headingley are dissatisfied.

Anti-social behaviour, the survey found that tenants recently reporting ASB report low satisfaction with their service, but this is in direct contradiction to the survey which the ASB team carry out after someone uses the service. However, JF explained that on the STAR survey it is not possible to work out if the respondents to this question were the perpetrator or victim.

On customer service, there is a very small shift towards email. Satisfaction remains good and the number of tenants feeling that the annual home visit is useful which is a new question on this survey was at 69%. The customer effort score is the same as the UK average which is a possible.

Again, on a contradiction, there is higher satisfaction when contacting about rent and benefits or repairs. However there is lower satisfaction with neighbour issues or grounds maintenance.

A further anomaly with the survey was that the results showed that there is a significant drop of tenants reporting they are in financial difficulty.

A map was shown showing the satisfaction by ward areas across the city which showed some of the outer areas of Leeds are more satisfied than some of the inner areas.

MH asked about the returns for the survey and that if 15000 were sent out and only 4000 received was this good for comparisons? JF replied by saying this was a good return for comparison.

JF explained that there are discussions with Housing Advisory Board around how this survey is carried out in future. JG asked if this would be done by an external organisation in future? JF explained the first year the STAR survey was carried out externally and since then we have tried to reduce costs by doing the survey in-house. For example this year we saved £5000 by not sending reminders out.

SB asked if different areas had different return levels. JF wasn't sure on this but could look to find this out.

JG asked if there is any data from the survey on the out of hours service for repairs. JF explained there wasn't as the repairs questions were general and don't make reference to this.

RESOLVED – That Jackie Fox provide information relating to the number of responses to the survey by Ward.

70 Letting Standard Sub Group Update

The Chair introduced this item and asked if this report would now be sent to the Director of Environments and Housing, it was confirmed by the Scrutiny Officer that it could.

The Chair explained that he had requested to find out if the variable letting standard discussed in the report has made a positive impact on speeding up the time taken to relet these properties. The Scrutiny Officer will look to find this information out on the Board's behalf so that it could be included in the report.

The Chair asked for authorisation to sign off the report on the Board's behalf, once amendments are made.

RESOLVED – That the Board gave the Chair authority to sign the report off on their behalf once additional information had been included.

RESOLVED – The Board requested that a copy of the report be sent to former member Christine Gregory given her work on this report.

71 Terms of Reference and Procedural Rules Update

SG introduced this item and explained that now is a good time to review these documents at the start of the municipal year. SG explained that changes were not significant but asked the Board for any comments and agreement to them.

RESOLVED – The Board agreed to the amendments to the Terms of Reference and Procedural Rules.

72 Date and Time of Next Meeting

Wednesday 5th July 2017 at 1:30pm (pre meeting for all Board Members at 1:00pm)

THE MEETING WAS CLOSED AT 2:50 PM



Report author: Sharon Guy
Tel: 07891 273581

Report of Scrutiny Officer

Report to Tenant Scrutiny Board

Date: 5 July 2017

Subject: Chair's Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

1 Purpose of this report

- 1.1 The purpose of this report is to outline some of the areas of work and activity of the Chair of the Scrutiny Board.

2 Main issues

- 2.1 Invariably, scrutiny activity takes place outside of the formal monthly Tenant Scrutiny Board meetings. Such activity can take the form of specific activity and actions of the Chair of the Tenant Scrutiny Board.
- 2.2 The purpose of this report is to provide an opportunity to formally update the Tenant Scrutiny Board on activity since the last meeting, including any specific outcomes. It also provides an opportunity for members of the Tenant Scrutiny Board to identify and agree any further scrutiny activity that may be necessary.
- 2.3 The Chair and Scrutiny Officer will provide a verbal update at the meeting, as required.

3. Recommendations

- 3.1 Members are asked to:
- a) Note the content of this report and the verbal update provided at the meeting.
 - b) Identify any specific matters that may require further scrutiny input/activity.

4. Background papers¹

4.1 None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



Report author: Sharon Guy
Tel: 07891 273581

Report of Housing Manager, Tenant Scrutiny

Report to Tenant Scrutiny Board

Date: 5 July 2017

Subject: Tenant Scrutiny Board's Next Inquiry

Are specific electoral Wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

1.0 SUMMARY OF MAIN ISSUES

- 1.1 At its meeting in June, the Board agreed to invite the Executive Member for Communities, Councillor Debra Coupar, to attend today's meeting. Unfortunately Councillor Coupar could not attend the July meeting due to a prior engagement.
- 1.2 The Scrutiny Officer asked if the Executive Member had any thoughts on future areas of work for the Tenant Scrutiny Board to provide these for discussion.

2.0 RECOMMENDATIONS

- 2.1 The Board is requested to discuss with any future areas for the Board to look at which the Executive Member for Communities has suggested.

3.0 BACKGROUND DOCUMENTS¹

- 3.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of Housing Manager, Tenant Scrutiny

Report to Tenant Scrutiny Board

Date: 5 July 2017

Subject: Discussion with Chief Officer Housing Management

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

1.0 SUMMARY OF MAIN ISSUES

- 1.1 At its meeting in June, the Board agreed to invite the Chief Officer, Housing Management, Jill Wildman, to attend today's meeting.

2.0 RECOMMENDATIONS

- 2.1 The Board is requested to discuss with the Chief Officer, Housing Management, the work and ambitions of the Tenant Scrutiny Board including possible future areas for Scrutiny.

3.0 BACKGROUND DOCUMENTS¹

- 3.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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